

5<sup>th</sup> Capacity Building Programme for  
Officers of Electricity Regulatory Commissions  
18 – 19 Oct., 2012 at IIT Kanpur &  
21 – 23 Oct., 2012 at Bangkok

**Travel Note and Guidelines for Participants**

**Reaching the Campus**

Please send your final travel schedule with all details to [jeet123css@gmail.com](mailto:jeet123css@gmail.com) or [kjit@iitk.ac.in](mailto:kjit@iitk.ac.in). He will coordinate your travel accordingly. In case of difficulty in finding your taxi on your arrival please call Surendra Yadav, Taxi operator (0512-259 5094, M: 9936 051 842)

If you arrive at Lucknow / Kanpur Airport or Kanpur Central Railway Station, look for a person holding placard of your name (else enquire about IIT *taxi-walla* when outside, just in case). At Kanpur Central Railway Station, please exit from **Platform No. 1** side in. When inside the campus, please head towards Visitors Hostel (Guest House). Please note the address given below

**Visitors Hostel (Guest House)**  
**Indian Institute of Technology Kanpur**  
**Kanpur - 208 016**

**Reception Ph: 0512-259 7209**

On arrival, you may contact Control Room in the Visitors Hostel for any help on arrival.  
Contact: **Mr. Jitendra Kumar (O: 0512- 259 6181; M: 9839 551 206).**

**Registration and Venue**

**Venue:** PBCEC Conference Room, Visitors Hostel.

**Registration:** 8:30 – 9:00 am on 18<sup>th</sup> Oct., 2012.

**Itinerary for participants**

17 Oct. - Participants reach IITK  
18-19 Oct. - Programme at IITK  
20 Oct. - Travel to Bangkok via Delhi  
21-22 Oct. – Programme at Amari Atrium Hotel, Bangkok  
23 Oct. – Plant Visits near Bangkok  
24 Oct. - Departure from Bangkok  
24 Oct. - Arrival at Delhi IGI Airport.  
24 Oct. - Departure to individual destinations by self  
(On return (24 Oct.), participants to proceed on their own from IGI Airport, New Delhi)

Journey details are given below

1. AI 412 20 OCT LKO-DEL 0850 0950 20 KG
2. AI 332 20 OCT DEL-BKK 1340 1935 25 KG
3. AI 333 24 OCT BKK-DEL 0855 1155 25 KG

## **Accommodation**

Your accommodation has been arranged at Visitor's Hostel (VH) for three nights starting from 17<sup>th</sup> Oct., 2012 (evening) to 20<sup>th</sup> Oct., 2012 at IIT Kanpur and four nights starting 20<sup>th</sup> Oct., 2012 (evening) to 24<sup>th</sup> Oct., 2012 (morning) in Bangkok. All meals including breakfast would be served in Dining Hall in VH, IITK. Any additional items like mineral water, juice, telephone charges etc. are to be borne by the participants. Internet facility is available in all rooms in the Visitor's Hostel through LAN/Wi-Fi connectivity. You may bring your laptop and a LAN cord, if desired. You are required to maintain security of your laptop. Accommodation in Superior Room is arranged at Amari Atrium Hotel Bangkok. All meals and local transportations are also arranged during stay at Bangkok. Please note that no accompanying persons are permitted/supported as per FOR policy.

## **Important**

1. For travel to Bangkok, please send the information required as given in the attached Excel file to Mr. Jitendra Kumar, [jeet123css@gmail.com](mailto:jeet123css@gmail.com) or [kjit@iitk.ac.in](mailto:kjit@iitk.ac.in). Please make that all information is correct (spellings etc as given in passport).
2. Two passport size photographs with light background.
3. **Imp.:** A valid passport with at least 6 months validity after the date of departure.
4. Organisers would provide appropriate travel insurance for participants for travel to Bangkok as deemed necessary.
5. Wi-Fi access would be available at hotel lobby/pool area in Hotel in Bangkok.
6. Mobile Sims can be easily purchased on arrival at Bangkok at any convenience store.
7. You should carry appropriate amount of foreign exchange as per prevailing regulations for payment for visa and other individual expenses.

## **Travel to Bangkok**

**	20 <sup>th</sup> OCT., 2012:	IIT Kanpur to Lucknow Airport
	20 <sup>th</sup> OCT., 2012:	Lucknow Airport to Delhi Airport
	20 <sup>th</sup> OCT., 2012:	Delhi Airport to Bangkok
	24 <sup>th</sup> OCT., 2012:	Bangkok to Delhi IGI Airport

Note: \*\* - Departure by Taxi from IIT Kanpur at sharp 5:00 AM.

The program would conclude on arrival at New Delhi Airport on 24<sup>th</sup> Oct. 2012. Please note that after return to Delhi Airport, participants are to make their own arrangements for onward travel to their respective destinations.

For any clarifications, please contact: Mr. Jitendra Kumar (O: 0512- 259 6181; M: 9839 551 206).

## **Programme Schedule**

Detailed programme schedule and updates would be available at following website

***<http://www.iitk.ac.in/ime/anoops/for12>***

Have a nice Journey!